

PMCT Accreditation Survey (Survey Tool)

Mid-cycle Review

Interns and IMGs (PGY1 level) AND RMOs and IMGs (PGY2+ level)

Name of Health Service:

Date approved by PMCT Accreditation Committee	
Expiry Date:	

Accreditation Decision

- 2 years with exceptions / no exceptions
- 1 year with exceptions / no exceptions
- Ongoing accreditation with no exceptions
- Not approved

Health Service Overview

Health Service Name	
Chief Executive Officer	
Executive Director of Medical Services (or equivalent)	

Executive Staff Member responsible for Prevocational Medical Training	
Name	
Position Title	
Director of Clinical Training (or equivalent)	
Name	
Position Title	
Time allocated to Intern/RMO activities (FTE)	
Medical Education Advisor	
Name	
Position Title	
Time allocated to Intern/RMO activities (FTE)	

Other Relevant Staff	
Name	
Position Title	
Time allocated to Intern/RMO activities (FTE)	
Name	
Position Title	
Time allocated to Intern/RMO activities (FTE)	

Name of Person compiling report	
Contact Phone	
Contact Email	

Overview

A mid-cycle review occurs two years after the full accreditation survey visit. The mid-cycle review process focuses on:

1. conditions and recommendations arising from the full accreditation survey visit that have not been met, or are in the process of being finalised;
2. changes to AMC standards for intern training programs that have come into effect since the previous visit;
3. significant changes in the health service/delivery of service/staffing in any accredited term which will directly impact the junior doctors assigned to that term, since the previous visit;
4. Changes to the:
 - a. intern and IMG (PGY1 level) training program or terms since the previous visit; OR
 - b. RMO and IMG (PGY2+ level) terms since the previous visit
5. Summary of term evaluations for the period since the last survey visit by
 - a. Interns and IMGs (PGY1 level), OR
 - b. RMOs and IMGs (PGY2+ level)

Self-evaluation against the accreditation standards is not part of the mid-cycle review although feedback is sought in regards to those standards that were not met at the previous survey visit.

Please ensure that you check off each of the boxes that you have completed or provided the supporting information, with this report. Specifically:

Prevocational Medical Education Committee (PMEC)

- Provided a copy of the dates, agendas, attendees and apologies for all Prevocational Medical Education Committee meetings held ~~over the last 12 months~~ since the last accreditation visit. Please ensure that the attendee list clearly identifies the Junior Doctors*

For Interns and IMGs (PGY1 level)

- Provided a copy of all current Terms Descriptions
These ~~should~~ must be version controlled and any changes ~~should be~~ tracked for easy identification*
- Provided a summary for every individual term (unit) evaluations since the last accreditation visit*

For RMOs and IMGs (PGY2+ level)

- Provided a copy of all current Terms Descriptions
These ~~should~~ must be version controlled and any changes ~~should be~~ tracked for easy identification*
- Provided a summary for every individual term (unit) evaluation since the last accreditation visit*

Please refer to the required layout for providing the above information on the next page.

Format for provision of Term descriptions and term (unit) evaluations:

1. Current Term Description with tracked

2. Clean copy of current term description

3. Term (Unit) Evaluation Summary

Term: ACUTE MEDICAL UNIT			
Accreditation: North West Regional Hospital			
Accredited Term: Intern / RMO / IMG			
Results:			
Question:	2020 RMO/IMG responses (%)	2021 RMO/IMG responses (%)	
I received orientation at the beginning of the term			
I was provided with unit specific information (eg. handbook, ROWER, term description)			
I had a clear understanding of my role and responsibilities			
I had daily direct supervision by senior medical staff			
I was able to access senior medical staff as required			
I was able to expand and apply my knowledge to patient care			
I had access to clinical learning opportunities			
I gained experience in the assessment and management of patients			
I had opportunities to observe and perform a range of procedural skills			
I was exposed to acute medical conditions during the term			
My level of responsibility was appropriate to my current level of training			
I felt a respected member of the team			
Overall the consultants were supportive and approachable			
I established a good working relationship with my registrar(s)			
On average I attended at least one theatre session per week (SURGICAL TERM ONLY)			
I attended unit specific education during the term			
The feedback I received from my mid and end of term assessments was useful			
Additional Comments:			
2020 RMO/IMG:	2021 RMO/IMG:		

Interns and IMGs (PGY1 level). Please complete the following.

1. Please provide comments against the following conditions and recommendations arising from the full accreditation survey visit that have not been met, or are in the process of being finalised

2. Please provide a summary of the significant changes in the health service, delivery of service and/or staffing since the previous accreditation visit.

3. Please provide details of any changes to the intern and IMG (PGY1 level) training program or intern terms since the previous accreditation visit.

4. Please report on the each of the following items in relation to your hospital(s) and specifically the PGY1 cohort:
 - Bullying, harassment and discrimination
 - Supervision
 - COVID
 - Workload
 - Major staff changes/shortages

RMOs and IMGs (PGY2+ level). Please complete the following.

1. Please provide comments against the following conditions and recommendations arising from the full accreditation survey visit that have not been met, or are in the process of being finalised
2. Please provide a summary of the significant changes in the health service, delivery of service and/or staffing since the previous accreditation visit.
3. Please provide details of any changes to RMO and IMG (PGY2+ level) terms since the last accreditation survey visit
4. Please report on the each of the following items in relation to your hospital(s) and specifically the PGY2+ cohort:
 - Bullying and Harassment
 - Supervision
 - COVID
 - Workload
 - Major staff changes/shortages