

Intern Orientation Program 2019

Royal Hobart Hospital

Welcome to the THS Orientation Program and the RHH Intern Orientation Program

This is a 5 day program and includes:

- Clinical orientation that has been developed for Interns commencing at RHH.
- THS Orientation that is provided to all new THS employees who work in the community, the Royal Hobart Hospital or one of the other health facilities in Southern Tasmania.
- For surgical interns an orientation related to work done within the Hobart Private Hospital

Location:

Clinical School Lecture Theatre 2 (CSLT2)
3rd Floor (Old Clinical School Building)
43 Collins St, Hobart

Contact:

If you have any questions regarding the orientation week please contact:

Sona Lewincamp ph. 0407236220

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MONDAY 7 JAN		INTERN ORIENTATION - WELCOME	
Time	Title		Presenters
8.30am	Welcome and Introduction to Orientation Week and the Intern Year		Sona Lewincamp Medical Education Advisor PMCT
9:00am	Executive Welcome from Executive Director Medical Services (EDMS)		Dr Jennifer King Executive Director Medical Services
10.00am	Discharge Summaries and Working Well with General Practice		Dr Annette Barratt & Dr Liz Webber GP Liaison
10.30am	Morning Tea (sponsored by PMCT)		Postgraduate Medical Education Council of Tas.
11.00am	JMO's role / responsibilities		Dr Laura Turner RMO
12.00pm	Orientation to Surgical Services		Mary Condon-Williams Nursing Director Surgical Perioperative Services & Geoff Wieczorski ADON Surgical Services
12.05pm	HPH orientation and process overview Patient Information systems, Rapid Response System		Carly Oxley HPH Educator
12.30pm	Welcome from the Director of Clinical Training		Dr Allan Beswick Director of Clinical Training PMCT
1.00pm	Lunch		
1.30pm	Shadowing 2018 Intern on the unit you are rostered to in Term 1	Surgical Interns* Hobart Private Hospital Annexe Tour & Orientation Tour: HPH Educator: Carly Oxley Then Shadowing 2018 Intern on the unit you are rostered to in Term 1	ED interns – ED Orientation
2.30-3.30	ANNT Skills Assessment session 1.		6 participants only
5.00pm	Day 1 concludes		

Shadowing Guidelines – please refer to the list on the white board to find the name and phone number of the 2018 intern you will shadow

If you are rostered to a **ward** for your first rotation, please either phone or meet your allocated 2018 Intern in the RMOs quarters at 1.30pm.

If your allocated Intern has not arrived by 1.45pm please SMS them or call via the hospital switch (dial 9).



TUESDAY 8 JAN	INTERN ORIENTATION MEET ON ROSTERED UNIT AT THE TIME YOUR UNIT INTERN COMMENCES	
Time	Title	Presenters
8.30am	Shadowing 2018 Intern on the unit you are rostered to in Term 1 Include lunch in this time prior to the afternoon presentations	
	INTERN ORIENTATION – 3RD FLOOR F BLOCK, CSLT 2	
1.00pm	Introduction to systems, the RHH online world and mandatory education	Mr Phil Everist Senior Learning & Development Consultant HR & OD
1.30pm	Navigation Tips RHH Intranet and PMCT Website	Toni Dunbabin Clinical Educator
2.00pm	Workplace Diversity/Inclusion/Respectful Workplace Behaviour/Managing Issues	Andrew Conrad Manager Medical Workforce Unit Human Resources & Organisational Development
2.20pm	Requesting Pathology	Dr Vince Murdolo Pathologist
2.35pm	Workplace Health/Occupational Exposure	Ms Sandra Roberts Occupational Health & Safety
3.05pm	Afternoon Tea	
4.00pm	Completing Death Certificates	Dr Chris Lawrence/ Mr Stuart Walker Vascular Surgeon
5.00pm	Day 2 Concludes	

Shadowing

- Please note, as you are supernumerary during orientation week you are not paid any penalty rates – if you do not wish to participate in afterhours shadowing please speak with Sona Lewincamp prior to undertaking shadowing.

It is important to be an active learner during shadowing – if you have any problems please contact Sona Lewincamp



WED 9 JANUARY	INTERN ORIENTATION – 3RD FLOOR F BLOCK, CSLT 2	
Time	Title	Presenters
8.30am	Dummy Spits....who to call when things aren't going your way!	Jeni English
9.10am	Pharmacy tutorial & Electronic Discharge System/ DORA/ Intranet Pharmacy resources	Rory Gilmour and Mitchell Arthur
10.10am	Infection Control - Hand Hygiene	Megan Absolom /Rachel Thompson
10.45am	Morning Tea -	
11.00am	Video Presentation - Confidentiality & Digital Medical Records	Mr Mark Upton Patient Information Systems
11.15am	Requesting Radiology	Dr Ken Wei Radiology Registrar
11.30am	Blood Products	Sam Hitchins Staff Specialist Pathology/ Haematology
12.00pm	The Intern Year, MBA requirements, Assessments and Wellbeing, Professionalism	Sona Lewincamp Medical Education Advisor
12.30pm	Salary Packaging information session followed by Lunch in the RMOs Tutorial room RMO's quarters – sponsored by Maxxia	Maxxia educator Jane Forbes will be available during lunch to answer your questions and to collect your salary sacrifice forms
1.30pm	Allied Health Display: Room 308, 3 rd floor Clinical School	Brett Orchard / Allied Health Team
2.45pm	Afternoon Tea	CSLT2
3.00pm	Pharmacy exercise (small groups) Including National Insulin Chart (tutorial 1hr)	Boardroom Pharmacy Staff – allocated rooms
5.00pm	Day 3 Concludes	



THUR 10 JANUARY	INTERN ORIENTATION – 3RD FLOOR F BLOCK, CSLT 2	
Time	Title	Presenters
8.30am	Shadowing 2018 Intern on the unit you are rostered to in Term 1 ED orientation if commencing in ED	
12.30pm	Lunch Break	
1.00pm	E-Health – Including Orientation to Task Manager & Care Type Change Education	Quentin Campbell e-health systems support manager Matthew Pettolino Dr. Shan Rodrigo Registrar in Medical Administration
2.00pm	VTE assessment risk assessment	Dr Tracey Batt Staff Specialist Hematology
2.30pm	Aggression and Security	Chris Taylor or Adam Coad
2.45pm	Break	
3.00pm	The Deteriorating Patient and MET calls	Dr Allan Beswick Director of Clinical Training (Interns) Ms Toni Dunbabin Clinical Skills Educator
5.00pm	Day 4 Concludes	

FRIDAY 11 JANUARY	INTERN ORIENTATION – 3RD FLOOR F BLOCK, CSLT 2	
Time	Title	Presenters
8.30am	The Older Person	Dr. Blair Ademczweski
9.00am	Surgical Interns Learning Program	Jemma Allen
9.15am	Patient Centered Care – Customer First	Kylie Chilcott
9.30am	Payroll services – troubleshooting you payroll queries	Robyn Griggs
9.50am	Fluids, Electrolytes and Insulin	Dr Michael Thompson
10.30am	Morning Tea - Sponsored by AMA	Mr Tony Stevens & Dr Michael Lumsden-Steel
11.00am	Tips from 2018 Interns (small group sessions)	Dr Sophie Briggs, Dr Laura Hollingsworth, Dr Sam Hamilton
12.00pm	Shadowing 2018 Intern on the unit you are rostered to in Term 1 ED orientation if commencing in ED	BLS assessments scheduled throughout afternoon 2 groups 30 mins each (26 participants)
5.30pm	Welcome drinks in the RMOs quarters.	The RMO Society

Surgical Interns (may have 'Annexe' patients in Hobart Private Hospital or provide afterhours cover)

General Surgical (Surg A)

General Surgical (Surg B)

General Surgical (Surg C)

Emergency Surgical Unit (ESU) (Reaccredited February 2017 - expiry April 2021)

Neurosurgery

Orthopaedic Surgery

Vascular Surgery

Cardiothoracic Surgery

Plastic Surgery / Maxillofacial

Urology & ENT

5.30pm Friday 11th January – The RMO Society invites you for welcome drinks in the RMOs quarters.



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