

## TASMANIAN HEALTH SERVICE NEW EMPLOYEE FACILITATED ORIENTATION PROGRAM

Welcome to the THS Orientation Program and the RHH Intern Orientation Program

This is a 4 day program :

- It includes clinical orientation that has been developed for Interns commencing at RHH, and
- THS Orientation that is provided to all new THS employees who work in the community, the Royal Hobart Hospital or one of the other health facilities in Southern Tasmania.
- Surgical interns will also be provided with an orientation related to work done within the Hobart Private Hospital



### Location:

Clinical School Lecture Theatre 2 (CSLT2)  
3rd Floor  
43 Collins St, Hobart

If you have any questions regarding the orientation week please contact:

Sona Lewincamp ph. 0407236220 or 0448777412

[Sona.lewincamp@dhhs.tas.gov.au](mailto:Sona.lewincamp@dhhs.tas.gov.au)



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TUES 2 JAN	INTERN ORIENTATION - WELCOME			PRESENTER(S)
8.30am	Welcome and Introduction to Orientation Week and the Intern Year			Sona Lewincamp Medical Education Advisor PMCT
9.00am	Welcome from the Director of Clinical Training			Allan Beswick Director of Clinical Training PMCT
9.15am	Surgical Interns* Learning Program			Dr Laura Turner
9.30am	Workplace Health/Occupational Exposure			Ms Sandra Roberts Occupational Health & Safety
10.00am	Morning Tea (sponsored by PMCT)			Postgraduate Medical Education Council of Tas.
10.30am	Mary Condon-Williams Nursing Director Surgical Perioperative Services and Geoff Wieczorski HPH	ED interns – ED Orientation	Medical Interns – BLS assessments 2 groups 30 mins each	
10.45am	Surgical Interns Hobart Private Hospital Annexe Tour & Orientation Tour: HPH NUM: T. Morgan			
11:00am	Patient Information systems Rapid Response System HPH NUM: T. Morgan	Skills Assessment BLS/ANNT	Shadowing 2017 Intern on the unit you are rostered to in Term I	
11.15am	JMO's role / responsibilities RHH JMO: Lauren Shelton			
12.30pm				
1.30pm	Shadowing 2017 Intern on the unit you are rostered to in Term I			
5.00pm	Day I concludes *			

**Shadowing Guidelines – please refer to the list on the white board to find the name and phone number of the 2017 intern you will shadow**

- If you are rostered to a **ward** for your first rotation, please either phone or meet your allocated 2017 Intern in the RMOs quarters at 1.30pm.
- If your allocated Intern has not arrived by 1.45pm please SMS them or call via the hospital switch (dial 9).



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<b>WED 3 JAN</b>	<b>INTERN ORIENTATION MEET ON ROSTERED UNIT AT THE TIME YOUR UNIT INTERN COMMENCES</b>	<b>PRESENTER(S)</b>
8.30am	Shadowing 2017 Intern on the unit you are rostered to in Term 1 Include lunch in this time prior to the afternoon presentations	
	<b>INTERN ORIENTATION – 3<sup>RD</sup> FLOOR F BLOCK, CSLT 2</b>	
1.30pm	Workplace Diversity/Inclusion/Respectful Workplace Behaviour/Managing Issues	Andrew Conrad, Ms Trish Spence Director Stafflink (HR) THO South
1.50pm	Video Presentation - Confidentiality & Digital Medical Records	Mr Mark Upton Patient Information Systems
2.05pm	The Intern Year, MBA requirements, Assessments and Wellbeing	Sona Lewincamp Medical Education Advisor
2.35pm	Working Well With General Practice	Dr Annette Barratt & Dr Liz Webber
3.05pm	Afternoon Tea	
3.20pm	Emergency Procedures	Ms Bronwyn Watson, Emergency Management Unit
4.00pm	Tips from 2017 Interns	Dr Jean Flanagan, Dr Laura Turner and Dr Ebony Alexander
5.00pm	Day 2 Concludes	

**Shadowing**

- Please note, as you are supernumerary during orientation week you are not paid any penalty rates – if you do not wish to participate in afterhours shadowing please speak with Sona Lewincamp prior to undertaking shadowing.

**It is important to be an active learner during shadowing – if you have any problems please contact Sona Lewincamp**



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THURS 4 JAN	INTERN ORIENTATION – 3 <sup>RD</sup> FLOOR F BLOCK, CSLT 2	PRESENTER(S)
8.30am	Fluids, Electrolytes and Insulin	Dr Michael Thompson
9.10am	Our online world and mandatory education	Mr Phil Everist Staff Development
9.30am	Pharmacy tutorial & Electronic Discharge System	Rory Gilmour and Mitchell Arthur
10.30am	Morning Tea	
11.00am	Requesting Pathology	Dr Vince Murdolo Pathologist
11.15am	Requesting Radiology	Dr Wei Tsai Radiology Registrar
11.30am	Dummy Spits....who to call when things aren't going your way!	Dr David Ransley President of RMO society
12.00pm	Salary Packaging	Maxxia Representative
12.10pm	Lunch in the RMOs Quarters – sponsored by Maxxia	Maxxia educator Wendy Flint will be available in the RMOs quarters during lunch to answer your questions and to collect your salary sacrifice forms
1.20pm	Introduction to Allied Health Display: Room 308, 3 <sup>rd</sup> floor Clinical School	Brett Orchard
1.30pm	Allied Health Display	Allied Health Team
2.45pm	Pharmacy exercise (small groups)	Boardroom Pharmacy Staff – allocated rooms
3.45pm	Afternoon Tea	CSLT2
4.00pm	Completing Death Certificates	Dr Chris Lawrence/ Mr Stuart Walker Vascular Surgeon/
5.00pm	Day 3 Concludes	



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<b>FRI 5 JAN</b>	<b>INTERN ORIENTATION – 3<sup>RD</sup> FLOOR F BLOCK, CSLT 2</b>	<b>PRESENTER(S)</b>
8.30am	Infection Control	Dr Megan Absolom
9:00am	VTE assessment risk	Dr Tracey Batt
9.15am	Executive Welcome	Ms Susan Gannon Executive Director of Nursing RHH
9.30am	Welcome form the Director of Medical Education and Training	June Song Director Medical Education and Training
9.45am	Aggression and Security	Mr Chris Taylor or Adam Coad
10.00am	Morning Tea - Sponsored by AMA	Mr Tony Stevens & Dr Michael Lumsden-Steel
10.30am	The Deteriorating Patient and MET calls	Dr Allan Beswick Director of Clinical Training (Interns) Ms Toni Dunbabin Skills Educator
12.30pm	The Older Person	Dr Anand Kumar
1.00pm	Lunch Break	
1.30pm	Shadowing 2017 Intern on the unit you are rostered to in Term 1 ED orientation if commencing in ED	** commencement time as per your rostered unit

5.30pm Friday 5<sup>th</sup> January – The RMO Society invites you for welcome drinks in the RMOs quarters.



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**\*Surgical Interns (may have 'Annexe' patients in Hobart Private Hospital or provide afterhours cover)**

General Surgical (Surg A)

General Surgical (Surg B)

General Surgical (Surg C)

Emergency Surgical Unit (ESU) (Reaccredited February 2017 - expiry April 2021)

Neurosurgery

Orthopaedic Surgery

Vascular Surgery

Cardiothoracic Surgery

Plastic Surgery / Maxillofacial

Urology & ENT